

DRAFT MINUTES GM 16 May 2025



Australian Institute of
Landscape Architects

DATE Friday 16 May 2025
TIME 12:30pm (AEST)
FORMAT Zoom Meeting

**General Meeting of the
Australian Institute of Landscape Architects Ltd**
ACN No 008 531 851

Attendance (as recorded by Zoom Reports)

AILA Full Members

1. Ben Willsmore, FRLA
2. Cia Flannery, FRLA
3. Esperanza Kelly, RLA
4. Heath Gledhill, RLA
5. Brett Nangle, RLA
6. Yunjin Wang, RLA
7. Jade Hunmie, RLA

Ex-Officio:

- | | |
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| 1. Ben Stockwin | AILA CEO |
| 2. Nathan Moore | AILA Staff |
| 3. Georgina Scriha | AILA Staff |
| 4. Michela Secci | AILA Staff |

MINUTES

Agenda Item	Minutes
1. Welcome by National President, Ben Willsmore	<ul style="list-style-type: none">• The meeting started at 12.31PM AEST.• AILA President Ben Willsmore welcomed members to the General Meeting of the Australian Institute of Landscape Architecture Ltd.
2. Acknowledgment of Country	<ul style="list-style-type: none">• Ben Willsmore led the Acknowledgment of Country.
3. Noting of Proxies held	<p>Ben Stockwin confirmed following Full Members submitted forms appointing Ben Willsmore as their proxy:</p> <ol style="list-style-type: none">1. Matthew Bradbury2. Naomi Barun3. Ashley Sheldrick4. Sara Padgett-Kjaersgaard5. Jennifer Cooper6. Judith Fritsche7. Lara Westcott8. Gerald de Gryse9. Janelle Arbon10. Giles Pickard

	<ul style="list-style-type: none"> 11. Shahreen Elizabeth Alford 12. Timothy Hart 13. Scott Hawken 14. David Moir 15. Marg Sangalli <p>Ben Stockwin confirmed the following Full Members submitted forms appointing Esperanza Kelly as their proxy:</p> <ul style="list-style-type: none"> 16. Carl Safstrom
<p>4. Noting of Quorum</p>	<ul style="list-style-type: none"> • Ben Stockwin confirmed that quorum has been reached with a total of 7 full financial members of AILA in attendance to the meeting and 16 proxies held.
<p>5. Background to the Changes</p>	<ul style="list-style-type: none"> • Ben Stockwin provided context to the change of Auditors: • AILA originally appointed Vincents as its auditor at the 2023–24 AGM on 30 October 2024. However, earlier this year AILA's lead auditor departed Vincents and took all of his clients with him, including AILA. As a result, AILA was required to formally appoint a replacement auditor. • The AILA Board, the Finance, Risk & Audit Committee, and management used this opportunity to run an open tender. Three firms were shortlisted and interviewed, and Nexia Duesbury emerged as the successful candidate. AILA's due diligence revealed that Nexia comes highly recommended by small to mid-sized not-for-profits, and their proposed fees were very competitive compared with the other bids received.
<p>6. Motion</p>	<ul style="list-style-type: none"> • That the auditor Trading As: Nexia Duesburys (Audit) (ABN: 59 903 291 025), having consented in writing to act as auditor, be appointed as the auditor of the Australian Institute of Landscape Architects Ltd [ABN 84 008 531 851] until the conclusion of the next Annual General Meeting. <p>Forwarded: Cia Flannery Seconded: Ben Willsmore</p> <p style="text-align: right;">THE MOTION WAS CARRIED</p>
<p>Closure</p>	<ul style="list-style-type: none"> • The meeting closed at 12:45PM AEST.